

## Hartman Public School Advisory Council (HPSAC)

Agenda November 2021

**Meeting Date:** November 10, 2021

**Time:** 6:30 – 8:30

**Location:** Virtual – accessed by link:

**Minutes Recorded by:** Tony Lau

Time	Agenda Item (include motion)	Decision/Tabled	Notes/Follow Up /Action/Deadlines
6:30-6:40	<b>Welcome and acknowledgement of any regrets</b> (Council Chair) <b>In attendance:</b> Linnet Richmond (Principal), Freda Liu (Vice Principal), Anna Zailer (Chair), Veenu Goel (Treasurer), Amy Leonard (Hartman staff representative), Tony Lau (Secretary), Shereen McKenzie, Vinay A. Goel, Shelley Leblanc, Annu A, Jason Roberts, and Andrew Liu		Information sharing
6:40 – 6:55	<b>Principal's Report</b> (Linnet Richmond) <ul style="list-style-type: none"><li>Ms. Richmond informed the council; Picnic table was installed. Asphalt material was decided to use as the foundation because of their reliability and low maintenance. Both picnic tables are handicap accessible.</li><li>92 new chrome books were purchased along with School Council support. The new purchase increased the availability to classes in all divisions. They will be delivered beginning in the new year.</li><li>Parent-Teacher Interviews are all scheduled, and progress report will be distributed digitally.</li><li>Ms. Richmond shared the information about School council forum on November 17, 2021. There were two virtual sessions to support mental health at home, and understanding and actioning anti-racism.</li><li>School improvement plan – at the Joint administrative meeting Hartman public school were provided information to focus on anti-racism and equity, mental health and well-being as another</li></ul>		Information sharing

	<p>goal for school improvement plan focusing on instruction and assessment through an equity lens. “Every Student Counts Survey” will be used to collect more information and data along with several other sources.</p> <ul style="list-style-type: none"> <li>Ms. Richmond shared information from the Planning Department about new proposed 2C elementary school. Hartman will not be a holding school and school boundary will remain the same. There is a joint School Council meeting in January for all schools involved. The link will be forwarded once it is shared by the Planning Department.</li> </ul>		
6:55 - 7:05	<p><b>Principal's Profile</b> (Council Chair)</p> <ul style="list-style-type: none"> <li>Principal profile reviewed by the council members and approved.</li> <li>No changes are required for principal's profile.</li> </ul>		Information sharing
7:05 - 7:10	<p><b>School Council Forum</b> (Council Chair/Linnet Richmond)</p> <ul style="list-style-type: none"> <li>Anna and Linnet will be attending the sessions and will share back with Council at a later date.</li> </ul>		Information sharing
7:10 - 7:20	<p><b>School Improvement Plan SIP</b> (Linnet Richmond)</p> <ul style="list-style-type: none"> <li>Work will begin with the staff in December and Council input will be sought once broad goals are identified</li> </ul>		
7:45 – 8:00	<p><b>Fund Raising Initiatives</b> (Council Chair)</p> <ul style="list-style-type: none"> <li>Ms. Richmond covered the information about Grounds Enhancement Application process and recommend one of the focus should be the kindergarten classes. This process can be lengthy and could take in excess of a school year to realize.</li> <li>Shelley recalled Kindergartens should have priorities, they have been waited for a few years for the supports.</li> <li>Ms. Leonard requested numerous times for the funding and wanted</li> </ul>		Decide on funding/vote or table

	<p>to enhance the kindergarten playground by having little bins, sand table, and mud kitchen.</p> <ul style="list-style-type: none"> <li>• After a review of the Council funds and finances available, all Council members agreed to provide \$2000 funds to the kindergarten team for their urgent needs. A vote was taken and the funding approved.</li> <li>• Anna suggested the council to restart the fund-raising initiatives. Information will be provided through email regarding initiatives and options.</li> <li>• Jason suggests communicating with Hartman's families by providing a list of council supported items. Along with a list of upcoming fund-raising initiatives in the late winter or early spring. Build a strategic planning for all fund-raising events.</li> <li>• Anna suggests creating a sub-committee for the fund raising event.</li> <li>• Ms. Liu suggested to include information on the support provided by Council, to date, in the upcoming Hartman happening newsletter.</li> <li>• Annu suggested providing context and some highlights to Hartman's families about the fund-raising events and their purposes. Council will make sure all fund-raising options are culturally responsible planned.</li> </ul>		
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